

### Job Advertisement

<b>Job Title:</b>	<b>BSL/English Interpreter</b>
<b>Location:</b>	<b>London and surrounding areas</b>
<b>Salary:</b>	<b>Depending on experience</b>
<b>Accountable to:</b>	<b>Head of Interpreting</b>
<b>Closing Date:</b>	<b>Ongoing</b>
<b>Hours:</b>	<b>Monday – Friday Full Time</b> <b>(up to 40 hours per week from 8am-6pm)</b>

### Applying:

Remark! is an Equal Opportunities Employer (EOE)

If you are interested in this in-house BSL interpreter position, please email your covering letter including salary expectations and CV to:

**Jessica Wilde:** [jessica@remark.uk.com](mailto:jessica@remark.uk.com)

### About Remark! Interpreting

Remark! Interpreting is a British Sign Language (BSL) interpreting agency with a difference. We are Deaf-run, Deaf-led and we put back into the Deaf community. We have an expanding team of both in-house and freelance interpreters. We believe happy interpreters leads to increased customer satisfaction. All interpreters receive free training opportunities (via our accredited in- house training division), feedback, supervision and mentoring.

We are looking to recruit a full time Interpreter (RSLI, or TSLI) to work in and around London.

### Job Description

#### Principal Accountabilities:

- Undertake a variety of interpreting assignments, including community based and specialist situations
- Attend and participate in relevant meetings and conferences
- Assist with communication support to staff members as required
- Participate in staffing an emergency interpreting service on a rota basis
- Ability to travel freely within the area of operation and to be willing to travel outside the area if requested

- Adhere to the NRCPD code of conduct for Interpreters and fulfill Remark! Interpreting's expectations in terms of acting in an appropriate professional manner and maintaining positive working relations with external agencies
- Assist the Bookings Coordinators with the coordination and administration of the service.
- Keep accurate records of daily activities and other administrative tasks as pertinent to the role e.g. Signing time sheets
- Improve skills and knowledge by actively participating in personal development and other events as appropriate
- Keep up to date with new developments/issues within the field of communication support for Deaf and Hard of Hearing people
- Assist in the marketing and promoting of Remark! Interpreting Service. To implement and promote services for Deaf People in accordance with the Remark! Interpreting mission statement, advocating the merits of the organisation in a positive manner at all times
- Work in accordance with organisational policies and practices including Health and Safety, Safeguarding and Equal Opportunities
- Undertake any other duties as may be required within the scope of the post and participate, as necessary, in corporate initiatives and projects

### **Why work with us?**

Working with us provides the opportunity to experience a wide range of interpreting settings including medical bookings, media, theatre, in-work support, PIP/CHDA bookings, education, legal and court settings (depending on experience and qualification status)

We value our in-house interpreters and offer a host of benefits to ensure professional development and a work life balance:

- Free mentoring every month with our in-house mentor supporting your CPD Points
- Free access to interpreting workshops supporting your CPD Points
- Courses to gain your Registered Sign Language Interpreter status if required
- NRCPD Registration fees paid for you
- London travel card covering Zones 1 to 6 (7 days a week)
- Your weekly assignments organised for you
- Annual Leave: 30 days per annum (inclusive of 8 bank holidays) with one added day in yearly increments up to 34 days (26 days plus 8 bank holidays)

- Overtime opportunities
- We are happy to consider periods of sabbatical/longer leave requests, so you can enjoy lifetime opportunities
- Two days out per year for our Summer and Christmas events as well as many social activities throughout the year
- Be part of a supportive, friendly team with a family feel.
- Private Vitality Health Insurance - we have fantastic cover that includes Dental, Eye, Ear, Physio, Online GPs, mental health services, health check-ups and much more; we have a multi-tier policy so the longer you work for us the more comprehensive your cover.
- Cycle to work scheme
- Company pension with a reward scheme – Smart Pension
- A gift voucher and cake on your birthday!